

University Sports Club (USV)

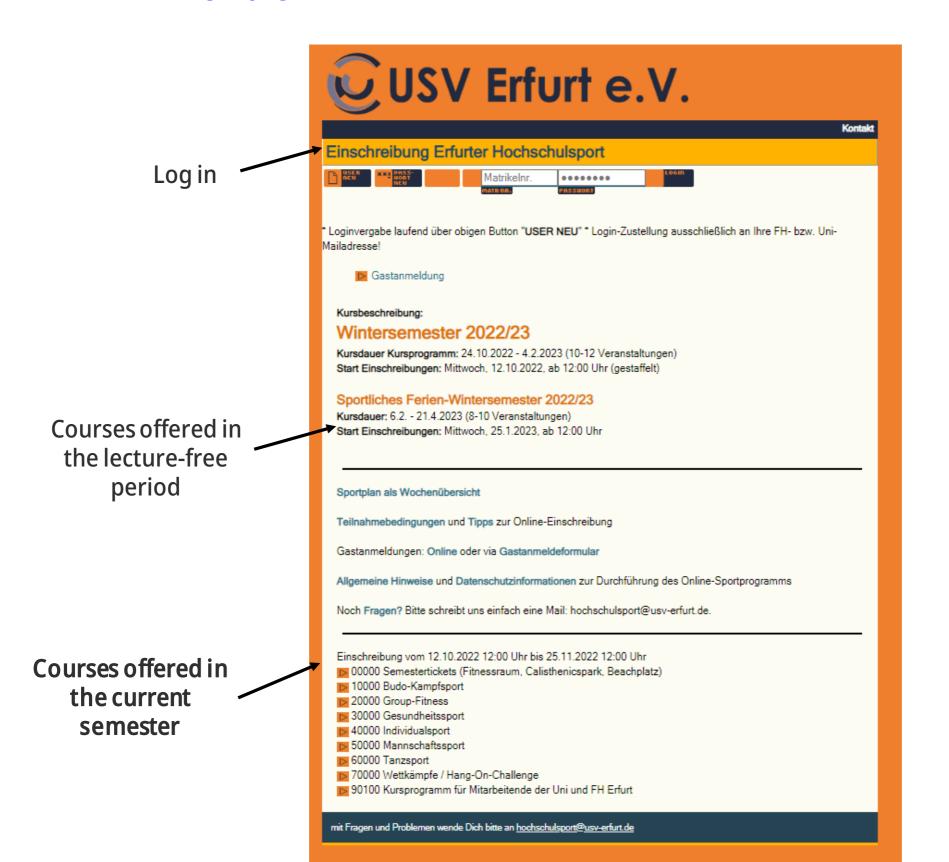
Tutorial for registration and use

REGISTRATION

OF ERFURT International Office

UNIVERSITY

1. Go to the **USV** Log in page



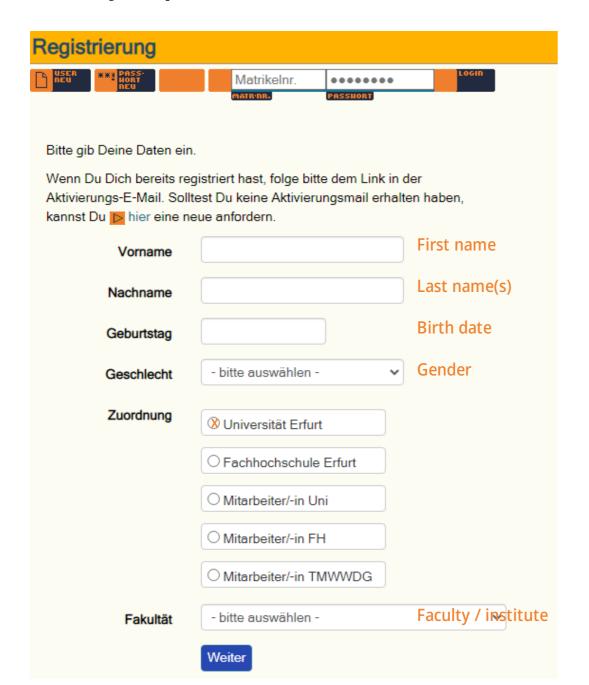
REGISTRATION





					Kontakt
	Einschreibung Erfu	rter Hochsc			
	USER NEU PASS-HORT NEU	Matrikelnr.	•••••	Login	
\		MATR: DR.	PASSHORT		

3. Fill in your personal data, then click on "weiter"



4. Fill in your enrollment number, e-mail and create a password

Matrikelnummer	
E-Mail	
Passwort	Das Passwort muss mindestens 6
	Zeichen lang sein.
Passwort bestätigen	
	Fertig!

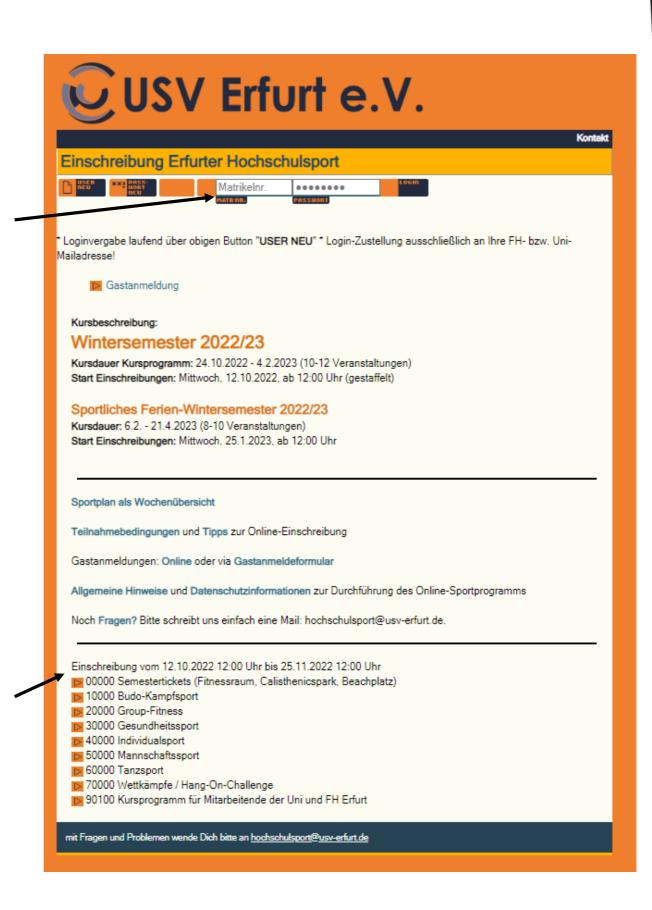
5. You will receive a confirmation e-mail. You may need to check your spam-box.

BOOKING A COURSE

UNIVERSITY
OF ERFURT
International Office

1. Log in with your enrollment number

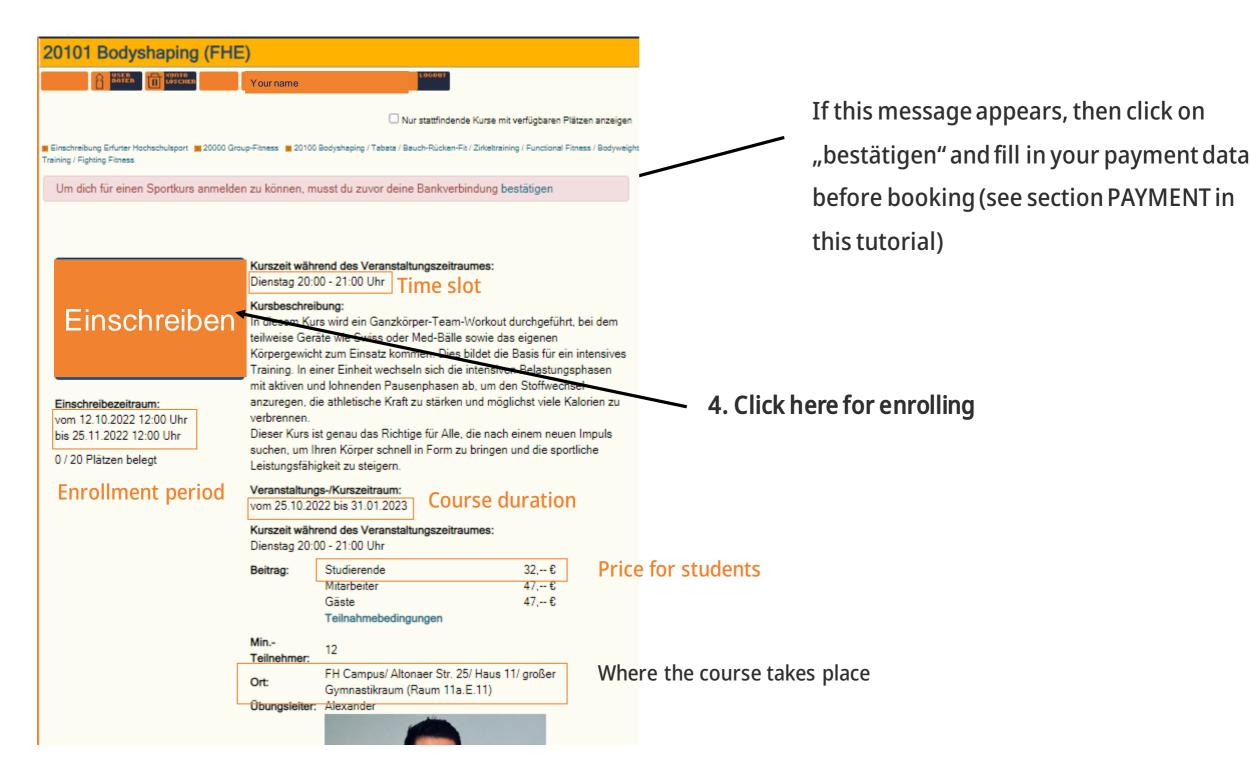
2. Find in the list the courses you want to register for



BOOKING A COURSE



3. For each course there is a description and information about payment and duration.



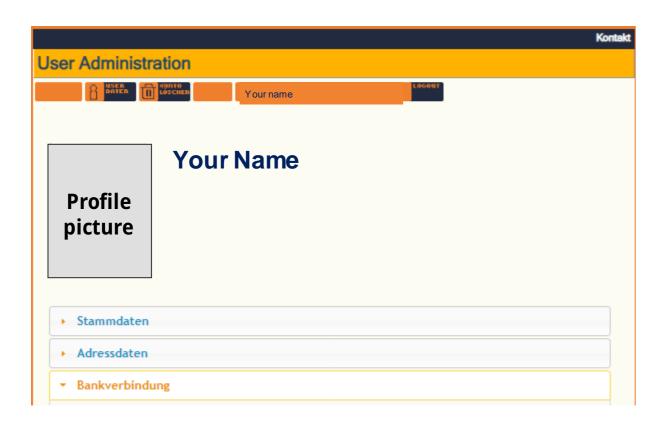
PAYMENT



1. At the left upper side of the page, go to "user daten"



2. Your basic information (Stammdaten) is already filled in, then you can fill in your address (Adressdaten) and bank data (Bankverbindung).



- 3. Then you confirm your data and click on "Bestätigen". You will receive a confirmation e-mail afterwards.
- 4. The course will be charged later on during the semester, after the trial period (*Schnupperzeit*).

RIGHTS AND DUTIES



Please bring your thoska, identity card and the e-mail confirmation to all course sessions.

All participants should behave in an orderly and considerate manner towards other users and the exercise instructors, as well as maintain the facilities clean and in good condition.

Should personal injury or damage to property occur during training, the exercise instructor must be informed immediately so that any necessary steps can be taken.

Participants must dress according to the requirements of the course, including appropriate sports and/or protective equipment, depending on the course description. The instructor is entitled to take the necessary measures to ensure the safety of the participants.

Participants may be excluded in case of inappropriate behavior, violation of the course rules or of safety measures.

WITHDRAWAL



Withdrawal from the course can be done via the online enrollment system (under "USER DATA" click on the red cross in front of the respective course). If the course is cancelled within the trial period (*Schnupperzeit*), no course fee will be charged.

Afterwards, a refund is not possible.

Deadline for withdrawal: Until Friday on 22h of the first week of the course (exceptional cases are indicated in the course description).